



Department of Energy
Washington, D. C. 20585

December 8, 2003

MEMORANDUM FOR: Program Office Resource Managers

FROM: Howard G. Borgstrom 
Working Capital Fund Manager

SUBJECT: November Working Capital Fund Billing

This memorandum transmits the November 2003, charges to your program for the Working Capital Fund. Billing for both October and November was forwarded to the Chief Financial Officer for entering into DISCAS and in time for reporting in November financials.

The attached tables have been altered to accommodate the new business segments and subtotals for the realigned businesses. Desktop charges now follow Building Occupancy and the second page begins with Telephones as in the past. If you have any problem following the new table structure please call the contacts below for help.

Payments for FY 2004

The President has signed both appropriation acts for the Department, so you can now fund FY 2004 activity from new appropriations. Timely payments to the Fund are necessary for the various business lines to provide uninterrupted contractual support and to execute initial acquisition plans for goods and services within established procurement deadlines as well as to ensure payments are made to vendors within the guidelines of the Prompt Payment Act.

“Funds shall be (1) collected at the beginning of the fiscal year and (2) sufficient to cover estimated costs of providing the goods and services for the fiscal year. In situations where full funding is not appropriated; i.e., during the period of a continuing resolution, a pro rata share of the customer organization’s advance payment shall be paid to the WCF until full funding becomes available.” **CFO Guidance issued September 1998**, “Working Capital Fund, Administrative Control of Funds.”

A standard Payment Authorization Memorandum is attached to this correspondence to help you fund your Working Capital Fund activities.

FY 2004/ 2005 Budget Guidance

By memo dated December 8, the Fund Manager revised guideline estimates for the FY 2005 Congressional Budget Requests, including updated estimates for FY 2004. The estimates provided are intended only as guidance based on patterns that have been identified by the Fund business line and financial staff. Since other factors may affect your consumption of WCF goods and services, you may wish to adjust our estimates as necessary to account for planned changes in staffing, anticipated changes in usage, potential organizational realignments, and other factors.

In the FY 2005 estimates, actual FY 2003 charges were used as the basis for FY 2004 and FY 2005 in addition to changes in the counts of telephone and lan lines and other consumption specific factors. The budget is based on the pricing policies that are in effect for FY 2003 as documented in the December 2003 Guide to Services, Policies, and Procedures (“Blue Book”). The FY 2005 Congressional Budget Request guidance is available on our Web Page at www.ma.mbe.doe.gov/wcf

Cost and Payment Analysis

The following table is attached to assist you with your analysis of actual monthly WCF expenditures:

Table I	Summarizes costs for the current billing cycle only and provides separate columns for some business lines to distinguish between charges that are assessed monthly and those assessed annually or quarterly.
Table II	Shows the total to date of all costs billed for the current fiscal year, reflecting cumulative consumption through the current billing cycle.

November Charges Per Business Line

Supplies - The enclosed bill reflects actual usage of supplies for the month of November both as purchased through the various PAPERCLIPS Stores and as ordered through Requisition.

Mail Services - The enclosed bill includes charges for outgoing metered mail and special handling charges incurred during November.

Photocopying - This bill reflects charges for actual November usage only. Per copy rates for central and staffed facilities are 2.8 cents per copy. Other charges remain unchanged from FY 2003; 1.5 cents for dedicated copies; 50.0 cents for color copies. This bill also include charges for digitalization services; rates are as follows: scan only - \$.20; scan and Optical Character Recognition (OCR) - \$.28; scan, OCR and microfilm - \$.35.

Printing and Graphics - The enclosed bill reflects charges for Printing jobs ordered and Federal Register notices published during November. It also includes charges for indirect Graphics support at the rate of one-twelfth the annual assessment, based upon the pro-rata share of total service costs as determined by usage of such service in FY 2003.

Building Occupancy - This bill includes charges for non-standard space alterations, additional rent charges, utilities, office relocations, and other E&F services requisitioned and performed prior to November 25. NOTE: The November bill does not include charges for the first quarter rental charge as we expected. With the recent signing of the Energy Bill by the President, we expect to bill charges for the first quarter FY 04 rental charge in the December bill. The rental charge will be equal to one-fourth of the full annual estimate for space assigned to your organization as of November 1, 2003.

Telephones - The November bill indicates the difference that results from the reversal of accruals billed last August and actual usage costs for September. For most programs this should represent small charges or credits for November. In addition, infrastructure charges, based upon the number of phone lines currently assigned to your organization, appear at the rate of one-twelfth the annual estimate.

Network - November charges, based upon the number of LAN connections currently assigned to your organization, are included at the rate of one-twelfth the annual estimate. November charges for DOEnet are based on actual infrastructure costs at the respective sites.

Desktop - The enclosed Desktop bill incorporates time and materials charges for service actually used during November in addition to initial charges for help desk services based on actual usage. Charges for subscription and warranty service are also included at the rate of one-twelfth the annual cost, where applicable.

Payroll Processing - November charges are for one-twelfth the annual amount assessed to your organization, based upon actual on-board staffing at the beginning of FY 2004.

Corporate Human Resource Information System (CHRIS) - November charges are for one-twelfth the annual amount assessed to your organization, based upon actual on-board staffing at the beginning of FY 2004.

Corporate Training Services (CTS) formerly, On-Line Learning Center (OLC) – The Board authorized a new business segment to finance professional skills development training (August 27, 2003); this new segment, Training Delivery & Services (TDS), has been merged with the On-Line Learning Center to create the CTS business line. The enclosed bill includes fixed operating and maintenance costs and variable subscription costs for the OLC. Fixed operating and maintenance costs are allocated to program offices based on their participation in the OLC business during FY 2003. Variable subscription costs are based on the number of subscriptions requested by program office for OLC courses. The bill includes no TDS costs. We are waiting for new appropriations before we add these charges to your bill.

Project Management Career Development Program (PMCDP) - The Board at its August 27th, meeting, authorized the creation of the Project Management Career Development Program, business line, in response to House Energy and Water Development report language for FY 2004. The October bill charged for infrastructure costs and one half of the variable costs for PMCDP. There are no additional charges in this bill. The PMCDP participation numbers will be updated by the time the April bill is calculated. These charges are for you information only; they will not be processed in DISCAS until December.

WCF Information Sources, Working Capital Fund Web Page

You may obtain additional information regarding the WCF by visiting the Working Capital Fund Web Page. Information available on the Web Page includes:

- The Fifth edition of the WCF Guide to Services, Policies and Procedures;
- FY 2004/FY 2005 Budget Projections;
- The monthly summary billing tables (I-IV) with accompanying transmittal memo;
- Announcements of upcoming Board meetings and Board meeting minutes;
- Quarterly Financial Status Reviews;
- An explanatory Overview and historical background of the Fund.

The Web Page address is: <http://www.ma.mbe.doe.gov/wcf>

Please contact Michael Slie (6-5567) if you have questions or comments.

Billing Inquiries

To deal with specific billing issues, we recommend that you contact the following individuals:

BUSINESS LINE	BILLING CONTACT	TELEPHONE
Administrative Services: Building Occupancy Supplies Mail Printing and Graphics Copying	John Harrison	(202) 586-3611
Information Management: Telephones Desktop Services Networking	Ann Warnick	(301) 903-3056
Contract Closeout	Jeff Rubenstein	(202) 287-1516
Payroll Processing	George Tengan	(301) 903-5878
Corporate Training Services (CTS) On Line Learning Center (OLC) Training Delivery & Services (TDS)	Tanya Luckett	(202) 287-1655
Project Mgt. Dev. Program (PMCDP)	Wanda Chambers	(202) 586-8114
Billing Process and Policies	Bob Emond	(202) 586-2354
	Roscoe Harris	(202) 586-5527

We recommend that you use e-mail to communicate your questions, because that permits better tracking of concerns both by you and by us.

Thank you for your cooperation.

Attachments

ATTACHMENT 1

ADDRESS LIST FOR WCF BILLING

BCA	Beryl Gilmore	D. Cavanagh
BPA	R. Seifert	S. Jones
CI	L. I. Brown	
CN	Z. Acree	S. Steffe
DR	L. Gasperow	C. Feldmeyer
EA	H. Kenchington	D. Gaines
ED	L. Rudnick	
EE	D. Smith	F. Glatstein
EH	R. Parham	T. McCarron
EIA	N. Burnette	
EM	J. Simpson	B. Male
FE	C. Roy	G. Stern
GC	D. Bullington	
HG	R. Tedrow	P. Spencer
IG	J. Fonville-Noels	
IM	A. Warnick	S. Higgins
IN	L. Cain	
ME/AB/S	F. Feiner	
NA	S. Minnick	J. Trainor
NE	N. Miller	L. Soo Hoo
NR	R. Arnwine	
OA	L. Gasperow	C. Feldmeyer
PA	L. I. Brown	
PML	M. Livingston	G. Herrera
PI	J. Mathis	S. Rush
RW	L. Barrett	D. LeVan
SC	B. Swain	J. Kelley
SO	T. Fox	D. Friis
TD	A. Richardson	
WH	M. Dillon	
WT	M. Owen	M. Mescher

WCF BOARD MEMBERS

CFO	J. Campbell	NE	W. Magwood
CIO	R. Parks	NA	L. Brooks
EE	D. Garman	OA	G. Podonsky
EH	B. Cook	PI	V. Bailey
EI	G. Caruso	SC	R. Orbach
EM	J. Roberson	SO	J. Mahaley
FE	M. Smith	GC	L. Otis
RW	M. Chu	PMA	R. Porter
WT	M. Owen		

memorandum

DATE:

TO:

Working Capital Fund, ME-15

FROM:

(Program Office)

SUBJECT:

Authorization for Advance Payment to the Working Capital Fund

This memorandum authorizes advance payment to the Working Capital Fund toward total projected annual requirements of this organization for Program Direction related goods and services. This payment represents a lump-sum amount and is intended to be applied to each business line. I acknowledge that the total amount authorized will be allocated by the Capital Accounting Center as appropriate to fund actual and/or projected costs on a 'first incurred' or 'most imperative' basis. As more information becomes available concerning actual usage rates for each business line, additional authorization may be necessary to adjust funding to actual costs incurred.

Where more than one Budget and Reporting (B&R) classification or Appropriation is indicated, actual costs incurred may be assessed in the same proportion as funding is provided, within each business line, unless otherwise specified.

It is understood that the amounts hereby specified do not constitute spending limitations and that Working Capital Fund charges are assessed based upon actual costs incurred by this organization. Appropriate Funding Classifications and corresponding payment amounts are:

	<u>Funding Class I</u>	<u>Funding Class II</u>
Appropriation:	_____	_____
Allotment Symbol:	_____	_____
Fin Plan/Fund Type:	_____	_____
B&R (1 st six positions):	_____	_____
Amount This Action:	_____	_____
Total Payment YTD:	_____	_____

CC: George Tengan, ME-14

Summary of Current Month Bill - November, 2003
(WHOLE DOLLARS)

TABLE IA

BILLING CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY		MONTHLY
ORG CODE	SUPPLY	MAIL	MAIL DISTRIB	TOTAL MAIL	DIGITAL	DEDICATED COPIERS	CENTRAL FACILITIES	TOTAL COPYING SERVICE	PRINTING & GRAPHICS	BLDG OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY	DESKTOP SUPPORT
AB	425	72	131	203		141	28	169	1,010			0	
BCA	99	1		1		45		45	10			0	125
BPA	200	101	7	108			392	392	497			0	
CI	719	65	333	398		498	659	1,158	707		180	180	371
CN	2,740	617	171	788		934	1,074	2,008	1,961		705	705	
DR		3	2	5				0	68			0	
EA	1,434		21	21		280		280	621			0	
ED	1,725	1,186	302	1,488		107	3,236	3,343	7,415			0	
EE	18,568	5,824	13,708	19,532	6,443	2,453	3,467	12,363	16,423		1,745	1,745	
EH	3,698	5,493	525	6,018	3	2,934	8,487	11,424	2,312		6,700	6,700	
EI	15,831	2,882	5,985	8,867		519	9,850	10,369	29,136		2,585	2,585	
EM	16,452	2,471	335	2,806		7,939	2,426	10,365	30,538		10,700	10,700	193
FE	9,123	1,059	248	1,307		2,698	4,187	6,885	11,499			0	6,140
GC	4,785	2,806	156	2,962		1,456	667	2,123	2,760			0	
HG	175	235	96	331		582		582	4,259			0	
HSDA	987		5	5				0	57			0	
HSFN				0				0				0	
IG	2,860	1,154	79	1,233		254	768	1,022	3,719			0	3,191
IM	8,378	222	11	233		63	2,178	2,241	1,069		525	525	12,822
IN	3,341	161	100	261		1,739		1,739	863		1,600	1,600	
ME	36,215	7,720	11,108	18,828	2,150	17,845	7,424	27,419	21,270		370	370	12,557
NA	38,905	3,020	489	3,509		8,220	10,502	18,721	14,161		2,870	2,870	9,820
NE	4,714	573	9,605	10,178		869	2,193	3,062	1,357		1,695	1,695	
NR		24		24				0				0	
OA	3,728	816	30	846		483	255	738	307			0	
PA	2,798	958	178	1,136		4,349	12,116	16,465	7,517			0	1,176
PI	3,631	73	101	174		1,367	8,509	9,876	3,701			0	
RW	4,247	121	126	247		584	573	1,157	851		175	175	
S	1,631	184	953	1,137		132	71	202	13,493			0	
SC	17,913	4,962	1,812	6,774		1,408	10,514	11,923	15,591		210	210	129
SEPA				0				0				0	
SO	15,213	3,976	468	4,444		17,368	3,400	20,768	5,281		3,076	3,076	2,490
SWPA				0				0				0	
TD	471	13	3	16			43	43	57		40	40	
WAPA	41	6	2	8				0	1,163			0	
WT	807	1,039	221	1,260		155	439	594	449		270	270	50
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0
B-Line	221,854	47,837	47,311	95,148	8,596	75,422	93,458	177,475	200,122	0	33,446	33,446	49,064
TOTAL	221,854	47,837	47,311	95,148	8,596	75,422	93,458	177,475	200,122	0	33,446	33,446	49,064

Summary of Current Month Bill -November, 2003
(WHOLE DOLLARS)

TABLE IB

BILLING CYCLE	MONTHLY	MONTHLY		MONTHLY	ANNUAL	MONTHLY		MONTHLY	ANNUAL	QUARTERLY	MONTHLY		ANNUAL	ANNUAL	
ORG CODE	PHONE USAGE	TELEPHONE INFRA.	TOTAL PHONE SERVICE	NETWORK	PURCHASE CARD SURVEILLANCE	CONTRACT CLOSEOUT	TOTAL CONTRACT	PAYROLL PROCESS	CHRIS	ONLINE LEARNING CENTER	TRAINING DELIVERY AND SERVICES	TOTAL CORPORATE TRAINING SERVICES	PMCDP	INDIRECT FUND ADMIN.	MONTHLY TOTAL
AB	-45	592	547	356			0	116	81	54		54		0	2,961
BCA	-13	209	196	82			0	69	49			0		0	676
BPA	39	836	876	1,247			0		0	5,374		5,374		0	8,693
CI	84	2,788	2,872	2,385			0	833	583	164		164		0	10,370
CN	127	6,343	6,470	1,151			0	764	535			0		0	17,121
DR			0				0	93	65			0		0	230
EA	215	3,206	3,421	2,385			0	301	211			0		0	8,674
ED	56	3,102	3,158	2,549		2,160	2,160	833	583			0		0	23,255
EE	-2,430	28,960	26,531	48,116		5,440	5,440	12,199	8,539	5,810		5,810		0	175,265
EH	-683	21,084	20,402	22,038			0	5,139	3,597	2,180		2,180		0	83,507
EI	390	29,727	30,117	329		12,480	12,480	8,588	6,012	5,374		5,374		0	129,687
EM	-102	31,156	31,054	56,918		10,720	10,720	37,685	26,380	31,937		31,937		0	265,748
FE	958	14,916	15,873	33,012		4,960	4,960	21,157	14,810	5,134		5,134		0	129,901
GC	914	11,814	12,728	6,195			0	3,519	2,463	534		534		0	38,068
HG	-3	1,812	1,809	1,179			0	579	405	480		480		0	9,798
HSDA			0				0					0		0	1,049
HSFN			0				0		0			0		0	0
IG	232	5,262	5,494	4,029			0	5,764	4,035	6,791		6,791		0	38,138
IM	571	22,130	22,701	20,695		5,600	5,600	2,477	1,734	3,172		3,172		0	81,647
IN	178	6,865	7,043	137			0	1,296	907	1,155		1,155		0	18,343
ME	2,208	77,402	79,609	68,427		3,600	3,600	15,208	10,646	7,837		7,837		0	301,986
NA	2,569	64,368	66,937	79,357		11,360	11,360	50,139	35,097	9,538		9,538		0	340,414
NE	392	10,072	10,464	13,114		11,600	11,600	10,718	7,502	807		807		0	75,210
NR	-48	0	-48				0	4,236	2,965			0		0	7,177
OA	262	4,531	4,792	3,289			0	1,273	891			0		0	15,865
PA	139	2,614	2,753	1,699			0	602	421			0		0	34,567
PI	494	7,702	8,196	6,414		1,440	1,440	2,361	1,653	1,341		1,341		0	38,787
RW	791	6,970	7,761	5,797			0	3,935	2,755	22		22		0	26,947
S	140	5,785	5,925	3,317			0	694	486			0		0	26,885
SC	2,216	25,824	28,040	32,018			0	25,995	18,197	6,878		6,878		0	163,668
SEPA			0				0			403		403		0	403
SO	-1,576	39,241	37,665	15,690		5,200	5,200	5,278	3,694	5,079		5,079		0	123,879
SWPA			0				0			1,341		1,341		0	1,341
TD			0				0	347	243			0		0	1,217
WAPA	228	592	820	10,636			0	35,648	24,954	7,584		7,584		0	80,855
WT	122	1,255	1,376	4,979			0	486	340	164		164		0	10,775
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
B-Line	8,424	437,158	445,582	447,541	0	74,560	74,560	258,333	180,833	109,150	0	109,150	0	0	2,293,109
TOTAL	8,424	437,158	445,582	447,541	0	74,560	74,560	258,333	180,833	109,150	0	109,150	0	0	2,293,109

Summary of Year-To-Date Billing Thru November, 2003
(WHOLE DOLLARS)

TABLE IIA

BILLING CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY		MONTHLY
ORG CODE	SUPPLY	MAIL POSTAGE	MAIL DISTRIB.	TOTAL MAIL	COPY DIGITAL	COPY DEDICTED	COPY CENTRAL	TOTAL COPYING	PRINTING & GRAPHICS	BUILDING OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY	DESKTOP SUPPORT
AB	890	111	13,529	13,640		281	718	999	1,556			0	173
BCA	254	1		1		71		71	10	88,603		88,603	250
BPA	230	119	12,581	12,700			542	542	923		375	375	
CH				0				0				0	
CI	1,881	371	27,201	27,572		963	1,632	2,595	6,233		515	515	780
CN	6,513	1,581	14,303	15,884		2,052	1,074	3,126	3,815		705	705	158
DR	1,917	3	13,271	13,274		236	0	236	74			0	
EA	1,900	1	8,405	8,406		565	19	584	734		320	320	
ED	3,642	1,913	40,406	42,319		490	9,826	10,316	11,019		105	105	38
EE	40,885	9,469	40,683	50,152	14,114	5,392	13,622	33,128	25,349		14,065	14,065	18,881
EH	8,075	10,957	26,185	37,142	3	6,593	15,104	21,700	3,713		6,700	6,700	
EI	33,796	5,029	112,508	117,537		971	15,096	16,067	49,589		2,905	2,905	38
EM	30,148	3,583	40,472	44,055		15,468	2,928	18,395	54,424		10,760	10,760	1,316
FE	18,337	2,761	27,031	29,792		5,460	8,907	14,368	36,937		710	710	16,463
GC	9,471	5,465	33,480	38,945		3,120	1,388	4,508	64,769		80	80	867
GO				0				0				0	
HG	402	440	13,459	13,899		582		582	26,600	-88,603		-88,603	
HSDA	3,980	27	12,577	12,604		346		346	63			0	75
HSFN				0			56	56				0	
ID				0				0				0	
IG	5,210	2,348	26,693	29,041		940	1,036	1,976	9,822		45	45	5,228
IM	17,106	933	53,091	54,024		764	2,778	3,542	2,148		980	980	35,299
IN	5,939	60,180	13,467	73,647		3,805	659	4,464	2,102		20,896	20,896	
ME	73,537	14,730	413,600	428,330	5,044	45,189	16,009	66,242	70,111		7,979	7,979	26,442
NA	86,149	113,053	80,582	193,635		19,870	20,336	40,206	32,230		8,890	8,890	19,394
NE	8,468	715	36,245	36,960		1,827	2,929	4,756	7,013		8,505	8,505	
NETL				0				0				0	
NR		36		36				0				0	
OA	6,551	1,036	13,327	14,363		922	256	1,177	768			0	
OR				0				0				0	
PA	3,919	1,775	40,158	41,933		8,837	22,133	30,971	24,914			0	2,424
PI	6,720	144	53,271	53,415		2,750	13,368	16,118	6,278		30	30	480
RW	7,591	309	13,519	13,828		1,240	902	2,141	1,465		3,010	3,010	441
S	4,501	316	15,173	15,489		402	194	595	18,007			0	352
SC	32,860	11,401	30,159	41,560		2,772	17,392	20,164	27,168		210	210	658
SEPA				0				0				0	
SO	38,200	5,776	133,606	139,382		23,655	7,230	30,885	7,009		6,116	6,116	9,856
SPRO				0				0				0	
SWPA				0				0				0	
TD	3,776	13	13,273	13,286		125	77	202	63		40	40	233
WAPA	117	12	12,571	12,583			7	7	12,902			0	
WT	1,334	1,050	13,709	14,759		304	439	743	988		350	350	100
Bus. Line	0	0	0	0	0	0	0	0		0	0	0	0
TOTAL	464,299	255,658	1,398,535	1,654,193	19,161	155,994	176,655	351,810	508,796	0	94,291	94,291	139,943

Note: *FO= Field Operations Offices OLC billing only

Note: *ME includes charges for WH (White House Task Force)

Summary of Year-To-Date Billing Thru November, 2003
(WHOLE DOLLARS)

TABLE IIB

BILLING CYCLE	MONTHLY	MONTHLY		MONTHLY	MONTHLY	MONTHLY		MONTHLY	ANNUAL	QUARTERLY	QUARTERLY		MONTHLY	ANNUAL	
ORG CODE	PHONE USAGE	PHONE INFRA.	TOTAL PHONE SERVICE	NETWORK	CONTRACT PCS	CONTRACT CLOSEOUT	TOTAL CONTRACT	PAYROLL PROCESS	CHRIS	CTS/OLC	CTS/TDS	TOTAL CTS	PMCDP	INDIRECT FUND ADMIN.	YEAR TO DATE
AB	-195	1,187	992	716			0	231	162	54		54		0	19,413
BCA	-19	419	400	165			0	139	97			0		0	89,990
BPA	13	1,675	1,689	2,495			0		0	8,924		8,924		0	27,877
CH			0				0			5,650		5,650		0	5,650
CI	114	5,550	5,664	4,791			0	1,667	1,167	164		164		0	53,029
CN	180	12,601	12,780	2,313			0	1,528	1,069	750		750		0	48,641
DR			0				0	185	130			0		0	15,816
EA	351	6,423	6,774	4,791			0	602	421			0		0	24,532
ED	51	6,213	6,264	5,122		2,640	2,640	1,667	1,167			0		0	84,297
EE	-4,731	57,977	53,247	96,220		7,000	7,000	24,398	17,079	9,010		9,010	10,000	0	399,413
EH	-664	42,095	41,431	43,778		5,280	5,280	10,278	7,194	9,490	100	9,590		0	194,882
EI	1,348	59,618	60,966	661		12,720	12,720	17,176	12,023	12,874	600	13,474		0	336,951
EM	1,170	62,410	63,580	114,007		10,720	10,720	75,370	52,759	47,337		47,337	720,250	0	1,243,121
FE	3,185	29,914	33,099	66,121		9,920	9,920	42,315	29,620	8,884		8,884	122,500	0	429,065
GC	1,594	23,631	25,225	12,446			0	7,037	4,926	534		534		0	168,808
GO			0				0			1,695		1,695		0	1,695
HG	3	3,630	3,634	2,368			0	1,157	810	855		855		0	-38,296
HSDA			0				0					0		0	17,068
HSFN			0				0		0			0		0	56
ID			0				0			3,000		3,000		0	3,000
IG	490	10,506	10,996	8,095		240	240	11,528	8,069	26,141		26,141		0	116,391
IM	1,819	44,329	46,148	41,274		7,280	7,280	4,954	3,468	6,922		6,922	5,000	0	228,144
IN	645	13,753	14,397	275			0	2,593	1,815	1,155		1,155		0	127,283
ME	4,330	154,803	159,133	136,999		6,240	6,240	30,417	21,292	30,732	600	31,332	2,500	0	1,060,553
NA	10,473	128,345	138,818	158,484		17,440	17,440	100,278	70,194	18,463	200	18,663	563,750	0	1,448,131
NE	709	20,175	20,885	26,295		12,280	12,280	21,435	15,005	2,682		2,682	43,000	0	207,282
NETL			0				0			2,155		2,155		0	2,155
NR	-110	0	-110				0	8,472	5,931	1,660		1,660		0	15,989
OA	519	9,075	9,595	6,608			0	2,546	1,782			0		0	43,391
OR			0				0			6,375		6,375		0	6,375
PA	582	5,236	5,817	3,414			0	1,204	843			0		0	115,439
PI	2,911	15,463	18,374	12,859		1,440	1,440	4,722	3,306	3,591		3,591		0	127,332
RW	3,379	13,997	17,376	11,609			0	7,870	5,509	22		22	111,750	0	182,613
S	214	11,588	11,803	6,663			0	1,389	972			0		0	59,771
SC	2,899	51,519	54,419	63,955			0	51,991	36,394	8,378		8,378	286,250	0	624,006
SEPA			0				0			1,303		1,303		0	1,303
SO	-2,455	78,571	76,116	31,378		5,200	5,200	10,556	7,389	24,129	100	24,229		0	386,316
SPRO			0				0			6,750		6,750		0	6,750
SWPA			0				0			1,341		1,341	2,500	0	3,841
TD			0				0	694	486			0	7,500	0	26,281
WAPA	613	1,187	1,800	21,273			0	71,296	49,907	17,409		17,409		0	187,294
WT	171	2,443	2,614	9,857			0	972	681	164		164		0	32,562
Bus. Line	0	0	0	0		0		0	0	0	0			0	0
TOTAL	29,592	874,333	903,925	895,032	0	98,400	98,400	516,667	361,667	268,590	1,600	270,190	1,875,000	0	8,134,212